

KOREY MCMURTREY

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PROFESSIONAL DEVELOPMENT

Code Louisville

2015

Courses

- Completed Front-End (April) and Back-End (July) Web Development courses, becoming familiar with the following:

Languages	HTML, CSS, JavaScript, jQuery, PHP, MySQL
Frameworks	Bootstrap, Foundation
Development Tools	Git, Vagrant, Composer

Successes

- Deployed a responsive website for a dental office (timothyjlutesdmd.com/).
- Collaborated on an interactive website with members of my front-end course.
- Coded a PHP website as a demo of basic CRUD operations, including a video [demonstration](#).
- Developed familiarity with Git version control and working from remote repositories.
- Learned how to set up a local development environment with Vagrant boxes.

EXPERIENCE

Donan Component Testing Laboratory

2009–Present

Client Services Representative/Administrative Assistant

- Have cross-functional knowledge of all team members' responsibilities and am able to fill in or help the team as needed.
- Perform with high accuracy when entering new projects in the company database and editing engineering reports.
- Independently researched and wrote a Word macro to improve the invoicing process.
- Communicated with technical support staff to resolve office network and computer issues.
- Contributed to an external study to improve the company's workflow processes.
- Promoted to Process Supervisor in 2010 to oversee administrative and warehouse activities in the Component Testing Lab, interview prospective hires, and conduct annual employee reviews.

Yamagata Technical High School

2006–08

Assistant Language Teacher

- Taught English in Yamagata City, Japan, through the Japan Exchange and Teaching Program.
- Collaborated with teachers to develop 12 to 15 creative lesson plans per week.
- Helped students enter Tokyo University and Tohoku University, two top universities in Japan.
- Led an adult English conversation group in the community.

EDUCATION

University of Louisville

2006

- *M.A. in Sociology*; 3.885 GPA
- Teaching Assistant for “Race in the United States” course

Transylvania University

2004

- *B.A. in Sociology, Minor in Music*; 3.817 GPA
- Research Assistant for Dr. Brian Rich during senior year

OTHER SKILLS

- Deltek Vision (project and client database)
- Salesforce (project and task management platform)
- Multiline phone system (Allworx and Smoothstone)